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JOE HARDIN
Presiding Commissioner

CINDY THOMPSON
Northern Commissioner

EVERETT L. WOLFE
Southern Commissioner

VERNON COUNTY COMMISSION

November 15, 2017

INVITATION TO BID

PRINTING OF 2018 LEGAL NOTICES AND 2017 FINANCIAL STATEMENT FOR VERNON COUNTY

A. GENERAL SPECIFICATIONS:

1. Verification of the legal publishing status of the bidding publications must be included with bid or previously on file at the Vernon County Clerk's Office.
2. This bid to include printing of all legal notices and statements generated from all Vernon County Offices.
3. Bidding information to include: total circulation of the newspaper; Vernon County circulation of the newspaper; and average rack sales in Vernon County per issue.
4. Bid to be made as a cost per column inch.
5. Affidavit of Publication to be supplied at no additional cost.

B. FINANCIAL STATEMENT SPECIFICATIONS:

1. Financial Statement to be printed in tab, not metro, format.
2. Front and back cover of statement to be provided, but not included in the cost of publication.

4. A minimum of 50 complete Financial Statements are to be provided to the Vernon County Clerk.

C. BID FORMAT AND DEADLINE:

1. When awarding the bid the Vernon County Commission will consider both lowest and best bid.
2. Contract period shall be for one year from the date the contract is accepted.
2. **Sealed bids are to be tendered to the Vernon County Commissions Office, First Floor, Vernon County Courthouse, Nevada, MO by 3:00 P.M., November 29, 2017, to be opened at 3:15 P.M., November 29, 2017.**

BID AMOUNT _____ PER COLUMN INCH

** By affixing my signature hereto I accept the bid requirements and agree to provide them in full for the amount. I also understand that if this bid is accepted, this document will be authorized by the County Commission and serve as a legal contract for the services listed.

SIGNATURE OF BIDDER; _____

TITLE; _____

PUBLICATION NAME; _____

THE VERNON COUNTY COMMISSION RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.

Cindy Thompson
Northern Commissioner

Joe Hardin
Presiding Commissioner

Everett L. Wolfe
Southern Commissioner